|  |  |  |  |
| --- | --- | --- | --- |
| Program Info | | | |
| **Program Title** |  | | |
| **Countries & Cities Visited** |  | | |
| **Program Dates** |  | | |
| **Program Director** |  | | |
| **E-mail** |  | | |
| **Phone** |  | | |
| **Sponsoring College & Dept.** |  | | |
| **Your Dept/Office BusMgr** |  | | |
| *(The OII Business Affairs Coordinator will monitor and reconcile the corresponding account. However, your department is ultimately fiscally responsible for any deficit incurred.)* | | | |
| **Course Number UG** |  | **G** |  |
| **Number of Credits UG** |  | **G** |  |
| **Approvals** | **Please print name and sign below** | | |
| Date: |  | | |
| Program Director | | |
| Date: |  | | |
| Department Chair | | |
| Date: |  | | |
| Dean of College | | |
| Date: |  | | |
| PERIMETER ONLY: Senior Faculty Associate | | |
| Date: |  | | |
| Director, Study Abroad Programs | | |
| Date: |  | | |
| Business Manager, Office of International Initiatives | | |
| Date: |  | | |
| Associate Provost for International Initiatives | | |
| Date: |  | | |
| Senior Vice President and Provost | | |
| This cover page must be attached to your formal proposal. After the Program Director, Chair and Dean have signed: Please submit this form to Stephen Murray, Director, Study Abroad Programs at the **International Center** (30 Courtland Street, 3rd Floor). Please adhere to the following deadlines: **February 1 for Fall programs, August 1 for Spring, Maymester, and Summer programs.** | | | |