

This document serves as a resource for students to help streamline the study abroad planning process. Follow the listed steps and suggested action items accordingly. Please note that this is a reference and specific program requirements may vary.

GETTING STARTED	
<input type="checkbox"/> Watch or attend the Study Abroad 101 Session	<input type="checkbox"/> Attend a live session or watch the recording here <input type="checkbox"/> Research programs
<input type="checkbox"/> Meet with a Study Abroad Programs Peer Advisor. Schedule an appointment	Discuss: <ul style="list-style-type: none"> <input type="checkbox"/> GSU study abroad program types <input type="checkbox"/> Academic considerations <input type="checkbox"/> Personal considerations <input type="checkbox"/> Study abroad scholarship opportunities
<input type="checkbox"/> Meet with an Academic Advisor	Discuss: <ul style="list-style-type: none"> <input type="checkbox"/> Courses required for your GSU program of study <input type="checkbox"/> Best time to go abroad during your GSU program of study <input type="checkbox"/> Courses that can be taken abroad <input type="checkbox"/> What a program abroad will look like for you
<input type="checkbox"/> Meet with a Study Abroad Advisor Schedule an appointment	Discuss: <ul style="list-style-type: none"> <input type="checkbox"/> Study abroad program options and costs <input type="checkbox"/> Study abroad application process <input type="checkbox"/> Study Abroad Scholarships <input type="checkbox"/> Courses offered on programs <input type="checkbox"/> Consider your identity abroad
<input type="checkbox"/> Plan how to fund your study abroad experience	Think about: <ul style="list-style-type: none"> <input type="checkbox"/> The cost of your program (including travel & living expenses) <input type="checkbox"/> Use the GSU Study Abroad Program Budget sheet to help plan <input type="checkbox"/> Your GSU Financial Aid & its ability to travel with you <input type="checkbox"/> GSU Study Abroad Scholarships <input type="checkbox"/> National Study Abroad scholarships
<input type="checkbox"/> Secure or renew passport (if applicable) U.S. Department of State GSU Passport Services	<ul style="list-style-type: none"> <input type="checkbox"/> If you do not have a valid passport, get one! You may be eligible for Study Abroad Programs Free Passport Program <input type="checkbox"/> If you have a passport, check the expiration date. <input type="checkbox"/> Passport must be valid for 6 months after your expected return date.
APPLY TO STUDY ABROAD (Pre-Decision)	
<input type="checkbox"/> Submit your online GSU Study Abroad Application	Deadlines to complete GSU Study Abroad Application vary by program. General deadlines are: Early Fall for Spring semester abroad Early Spring for Summer, Academic Year or Fall Semester Abroad
<input type="checkbox"/> Complete the Program Application / Host University Application	<ul style="list-style-type: none"> <input type="checkbox"/> Apply to your program. <input type="checkbox"/> Home university approval will not be given until you have completed the GSU Study Abroad Application <input type="checkbox"/> Program deadlines may vary.
<input type="checkbox"/> Begin the Transfer Credit Approval Form (TCAF)	<ul style="list-style-type: none"> <input type="checkbox"/> Complete Steps 1 -4 of the TCAF so you know how the courses offered on the program will transfer back to GSU. <input type="checkbox"/> Review the courses offered on your program during the term you want to study abroad <input type="checkbox"/> Submit course description (or syllabus) to the department approver for review <input type="checkbox"/> Obtain signatures from department approving your courses

STUDY ABROAD PROGRAMS

ACCEPTED TO STUDY ABROAD (Post-Decision)	
<input type="checkbox"/> Commit to the program	<input type="checkbox"/> Login to your GSU Study Abroad Application and review what it means to commit to the program. <input type="checkbox"/> Commit to the program within one week of acceptance <input type="checkbox"/> To be considered for GSU Study Abroad Scholarship, you must commit by scholarship deadline: October 31 for Spring, February 15 for Summer, May 31 for Fall
<input type="checkbox"/> Complete & Submit Transfer Credit Approval Form (TCAF)	<input type="checkbox"/> Complete Steps 5 -8 of the TCAF. <input type="checkbox"/> Work with Academic Advisor to develop an ideal course plan while abroad, receive their signature confirming courses are CPOs compliant. <input type="checkbox"/> Send to GSU Financial Aid via Panther Answer to review and sign the TCAF. <input type="checkbox"/> Review your final TCAF <input type="checkbox"/> Submit the completed signed form to SAP before going abroad <input type="checkbox"/> Due 3 weeks before departure date
<input type="checkbox"/> Complete Health Clearance Form (HCF) Schedule an appointment at GSU Student Health Services or at your Primary Care Physician	<input type="checkbox"/> Print & Download the GSU SAP Health Clearance Form (HCF) <input type="checkbox"/> Have your physician complete the HCF <input type="checkbox"/> Upload to your GSU SAP application <input type="checkbox"/> Due 3 weeks before departure date
<input type="checkbox"/> Travel Itinerary	<input type="checkbox"/> Book your flight! Student Universe is a partner of GSU! <input type="checkbox"/> Update your Travel Itinerary in your GSU SAP Application <input type="checkbox"/> DO NOT purchase a plane ticket until you have received arrival information for your program <input type="checkbox"/> The dates of your travel will determine the dates of your CISI Study Abroad insurance enrollment
<input type="checkbox"/> Complete all GSU Study Abroad Application Requirements	<input type="checkbox"/> Login to your application and complete any remaining components of your post-decision GSU Study Abroad Application. <input type="checkbox"/> Due 3 weeks before departure date
<input type="checkbox"/> Complete Financial Aid Consortium Agreement	<input type="checkbox"/> Financial Aid Consortium Agreement must be completed to receive financial aid while abroad. <input type="checkbox"/> Submit via Panther Answer
<input type="checkbox"/> Complete all remaining Program Requirements	<input type="checkbox"/> Check with your provider to ensure you have completed all their requirements <input type="checkbox"/> Once accepted by the program/host university, you will receive guidance regarding academics, housing, visa, and arrival information. It's important to check your email and stay on top of their requests.
<input type="checkbox"/> Attend Pre-Departure Orientation (PDO) Mandatory to complete	<input type="checkbox"/> Pre-Departure Orientation Sessions will be hosted in November for students going abroad in Spring and April for students going abroad Academic Year/Fall <input type="checkbox"/> Review the Pre-Departure Guide in your GSU SAP Application <input type="checkbox"/> Your program may host an additional PDO
<input type="checkbox"/> Visa (if applicable) Visit http://travel.state.gov/visa/ for visa requirements (may be needed if your stay is longer than 90 days, but requirements vary by country)	<input type="checkbox"/> Follow guidance from your program regarding visa requirements <input type="checkbox"/> Research required documents for visa application <input type="checkbox"/> GSU SAP can provide letters of support for visa